

VFS.GLOBAL  
EST. 2001

Partnering Governments. Providing Solutions.

**DUBAI VISA APPLICATION FORM – SRI LANKA**  
**(PLEASE FILL IN BLOCK LETTERS)****1. Type of visa being applied for (Tick one):** Transit / 96 HRS  14Days / Service Visa  Tourist / 30Days   
90Days / Visit  Multi Entry Short Term  Multi Entry Long Term  Express Service 

Emirates PNR

Ticket No

Travel Date

**\* Express Service: This is an optional service available to Visa Applicants, who will receive priority in processing Visa applications. The Visa Applications will be processed and sent to EK on a priority basis. (Please see terms and conditions).****2. Full name of Applicant:** \_\_\_\_\_**3. Skyward membership number, if any**Blue Silver Gold **4. Current residential address (Mandatory Information for Correspondence)**

Line -1	
Line - 2	
City, Country	
Mobile	
Land Line	
Fax No.	
Email ID	

**5. Are you applying as a dependent of Principal Applicant?**

- Yes: Write name of the Principal Applicant: \_\_\_\_\_
- No

**6. If applying as Principal Applicant, complete the following:-**

Name of Business/Employer	
Address of Business/Employer	
Designation	
<b>IMPORTANT:</b> unemployed or retired persons should indicate above the details of last employment, and indicate date of cessation of last employment here: _____	

**7. Personal details**

a. Nationality	
b. Previous nationality if any	
c. Full name (Name, middle name, surname)	
d. Father's name (Name, middle name, surname)	
e. Mother's name (Name, middle name, surname)	
f. Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
g. Marital Status	
h. Married female applicants – husband's name	
i. Occupation	
j. Religion	
k. Educational qualifications	
l. Main language spoken	
m. Date of birth (dd-mm-yyyy)	
n. Place of birth	Country <input type="text"/> Place <input type="text"/>

**8. Passport details:**

VFS.GLOBAL  
EST. 2001

Partnering Governments. Providing Solutions.

a. Passport Type	Ordinary <input type="checkbox"/>	Diplomatic/Official <input type="checkbox"/>	
b. Passport number		c. Issuing Government	
d. Place and date of issue		E. Expiry date	

**9. Purpose of Visit**

Tourist       Business       Family

**10. Names of family members accompanying you on this trip**

Name	Passport no.	Relation
1.		
2.		
3.		
4.		
5.		

**11. Contact in UAE (Mandatory Information)**

Name / Relationship with host	
Address / Hotel Confirmation Voucher	
Area - City	
Phone No.	
E-mail ID	

**12. Address of Travel Agent / for correspondence:**

\_\_\_\_\_

PIN code \_\_\_\_\_ Phone no: (with STD code) \_\_\_\_\_

**13. Mandatory documents to be submitted with the Visa Application form:**

List of documents	Applicant	Application Centre
1. Current passport – must be valid for at least 6 months at the time of application		
2. Coloured Photocopy of data page and observations and alterations page.		
3. Photocopy of Emirates and/or Fly Dubai Airline confirmed ticket		
4. Photo should be coloured & clear, size 4.3 cms x 5.5 cms.		
5. Photocopy of Flight Coupon- Stating PNR (should not be altered).		
6. Demand Draft Payable in Colombo " VFS LANKA - DUBAI A/C DEUTSCHE BANK 0038943-00-2"		
<b>AS REQUIRED TO CONFIRM PROOF OF ELIGIBILITY – Tick if enclosed</b>	<b>Applicant</b>	<b>Application Centre</b>
1. Previous passport exhibiting previous travel, if any.		
2. Banker's certificate of long-term Fixed Deposits.		
3. Letter of invitation from Dubai based close family member, along with Photocopy of Passport, resident visa and proof of relationship.		

**14. Have you applied for a Dubai Visa through VF in the past?**      Yes       No

If you have ticked Yes, then kindly provide date of last travel in the space:-

--

\*\*\* Visa Fees are subject to change without prior notice.

**IMPORTANT:** You are recommended not to travel to Dubai if your flights out of Dubai do not get confirmed. Any overstay beyond duration of Visa invites heavy fines and penal action - there will be no waiver on any grounds.

At the time of collecting visa kindly produce the photocopy of the applicants 1st Page of passport.



VFS.GLOBAL  
EST. 2001



Partnering Governments. Providing Solutions.

## TERMS AND CONDITIONS

1. The facility is open only to all Sri Lankan passport holder visiting Dubai traveling on the Emirates Airlines (herein referred to "EK") and Fly Dubai Airlines (herein referred to "FZ") fulfilling the eligibility conditions announced from time to time by the Government of Dubai / Dubai Naturalization and Residency Administration ("DNRD"). Issuance and approval of a visa is solely regulated by Government of Dubai / and governed by their rules and regulations that are amended from time to time. Subject to the applicant/passenger fulfilling the eligibility conditions EK and/or FZ will sponsor the applicant to Dubai.
2. The facility of applying through Fastrac Visa Facilitation Services (Lanka) Pvt Ltd (herein referred to as VFS) is open only to Sri Lankan passport holders visiting Dubai on Emirates Airlines (herein referred to as EK) and Fly Dubai Airlines (herein referred to "FZ") has outsourced the administrative process of facilitating Visa applications to VFS. VFS has setup and is managing the Dubai Visa Processing Centre (herein after referred to as "DVPC") for this purpose. VFS role is limited to accepting the visa application and required documentation, forwarding the application to Government of Dubai / DNRD for consideration of visa issue and communicating the Government of Dubai's / DNRD's Decision on the application for visa to the applicant.
3. Visa fees are non-refundable under any circumstances whatsoever.
4. Each visa applicant desirous of being sponsored for a visa by EK OR FZ should be holding a valid ticket issued by EK OR FZ and booked to travel on EK OR FZ .VFS/EK/FZ will not responsible for and will not be liable for the applicant not been able to travel due to denied boarding/offloading, cancellation of flight, delays or and any other cause or circumstances beyond their control. VFS shall also not be liable in the case of any change in the date of travel not being communicated to VFS.
5. The Applicant/passenger will be required to fill in a Visa Application Form accurately and submit the same with the applicable visa fees, valid passport and necessary documentation as specified in the Visa Application Form. Applicants must hold valid travel documents and comply with the requirements of Government of Dubai / DNRD and requirements specified on the Visa Application Form.
6. VFS does not accept any responsibility for late, lost or misplaced applications and / or the veracity of the contents of the application. Incomplete and double applications will be disregarded. The Applicant accepts and acknowledges that the courier acceptance and delivery service is operated by a third party and VFS does not assume any responsibility or liability for the service of the courier company.
7. The decision to grant or refuse a visa is the sole prerogative of the Government of Dubai / DNRD. VFS merely forwards the application and the issuance or pendency or refusal of the visa is the prerogative of the Government of Dubai / DNRD. The decision of the Government of Dubai / DNRD is final. In case of rejection of visa application, no correspondence will be entertained and no visa fees will be refunded and no reasons will be required to be given. It is clarified that processing of the visa application is prevented, delayed or restricted or interfered with for any reasons whatsoever resulting in delay by Government of Dubai / DNRD to process the applicants visa application, then VFS/EK/FZ shall not be liable to the applicant for any loss or damage which may be suffered as result of such causes and VFS/EK/FZ shall be discharged of all its obligations hereunder.
8. Issuance of a visa or approval on the visa application does not in any way give the applicant/passenger a right to enter Dubai. The entry is at the sole discretion of the Immigration officer at Dubai Airport who is a representative of Government of Dubai / DNRD. In case of denial of visa or entry into Dubai by the Government of Dubai / DNRD, VFS OR EK shall in no way be liable to the applicant in any manner whatsoever.
9. The visa must be accepted as offered and is non – transferable.
10. VFS OR EK shall not be liable for any losses or damages, which the applicant may suffer arising from delay in processing or receiving the visa.
11. The visa is valid as per the Government of Dubai / DNRD rules and regulations as amended from time to time. The visa must be availed within its period of validity.
12. All Sri Lankan and Dubai Government regulations apply and in case this facility is deemed invalid or cancelled due to any Sri Lankan / Dubai Government regulation or order VFS, shall not be liable in any manner whatsoever to the applicant.
13. Applicants will be solely responsible to ensure they fulfil Indian and Dubai Government requirements for travel which may include Police clearances etc.
14. VFS shall take all reasonable measures to ensure that information provided by the Applicants in its application form shall remain confidential. However VFS shall not be liable for any unauthorized access by any means to that information.
15. **Express Service Facility:** is meant to give priority to Applicants in processing of their Visa applications and sending the same for processing such applications to EK /FZ on a priority basis. VFS/ EK/FZ do not assure any time frame by which the Government of Dubai/DNRD **will process the Visa application**. The Applicant understands and agrees that fulfilment of the Express service facility within the stipulated time depends solely on the approval of the Government of Dubai / DNRD and VFS shall not be liable in case of refusal or delay by Government of Dubai / DNRD in providing the Visa. Express Service Facility is expected to quicken the processing of the Visa application at VFS/EK/FZ.
15. VFS reserves the right to add, alter or vary these terms and conditions at any time without notice or liability and all applicants availing of this facility shall be bound by the same.
16. These terms and conditions shall be governed and construed in accordance with the laws of Sri Lanka. Any claims or disputes arising in relation to the services provided by VFS to the Applicant shall be subject to the exclusive jurisdiction of the Courts in Sri Lanka.
17. If you have not opted out of receiving marketing materials, we may also use your personal information to identify other products and services that might be of interest to you and to market additional goods, services and special offers from us, our affiliates or our third party business associates. You can choose not to allow VFS to use or disclose your personal information for marketing purposes by indicating your preference on the visa application form.
18. Applicants expressly declare that they do understand these terms & conditions and are individuals and not a company or any professional and or commercial entity.

**I confirm that the above terms and conditions have been read and understood by me and I agree to abide by them.**

**I hereby give my consent to VFS to use my personal information to identify other products and services that might be of interest to me and to market additional goods, services and special offers from VFS, its affiliates, or VFS's third party business associates.**

**OR**

**I do not wish to have my personal information used to identify other products and services that might be of interest to me and to market additional goods, services and special offers from VFS, its affiliates, or VFS's third party business associates.**

\_\_\_\_\_  
**Signature of applicant ( of guardian if below 18 years )**

\_\_\_\_\_  
**Date**



VFS.GLOBAL  
EST. 2001



Partnering Governments. Providing Solutions.

**STRICTLY FOR OFFICE USE**

**ASSESSMENT**

- Pending
- Forward to Appraisal Team

Comments:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Pending cleared: Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**APPRAISAL**

- Approved
- Refused

Comments:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**CONFIRMATION**

Comments, if any:

SRN: \_\_\_\_\_  
Application # \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**OUTWARD**

	Retained		Sent
1) Photocopy of passport		a) Original passport	
2) Photocopy of ticket		b) Original ticket	
3) Business card		c) Payment receipt	
4) Covering / Guarantee letter		d) Standard letter	
5) Photocopy of credit card statement		e) Original credit card statement	
6) Photocopy of credit card		g) Original marriage certificate	
7) Letter from Bank for FD/Loan		h) _____	
8) FD copy		i) _____	
9) Photocopy of marriage certificate		j) _____	
		k) _____	
		l) _____	



VFS.GLOBAL  
EST. 2001



Partnering Governments. Providing Solutions.

---

**DNRD**

Approved

VCN: \_\_\_\_\_ Issued on: \_\_\_\_\_

Refused

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

---

**AUDIT**

Comments, if any:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

---